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EYES ONLY

MINUTES OF THE THIRTY-NINTH FDD CAREER SERVICE BOARD MEETING

7 November 1957

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██████████ informed the Board of the following:

1. The FDD Russian Familiarization course began 6 November with fourteen students from Branch IV of the Library/OCR and ten from FDD. The course will consist of nine (one-hour) sessions, ending 27 November 1957.

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2. The Russian Conversation course with ██████████ as chief instructor assisted ██████████ consisting of 32 students, will begin 12 November for a total of 40 (one-hour) sessions on Tuesdays and Thursdays.

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3. ██████████ of OTR is in contact with NSA regarding transportation of CIA personnel to the NSA language school at Ft. Meade after 16 December. Either government or public transportation will be available; if public, our people can be reimbursed.

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██████████ then proposed that ██████████ be put in full-time training (10 weeks) under a tutor of the ██████████ for 100 hours of instruction cancellable after the minimum period of 20 hours at \$6.00 per hour, renewable at the option of the Career Service Board. The tutoring in grammar, sounds of the language, and written exercises, will be followed by a reading course based on selections from the Albanian press and periodicals prepared by a ██████████ contract linguist. The Board approved.

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The proposal of ██████████ to attend the ██████████ starting June 1958 for two years majoring in Tamil and minoring in Malayalam and to improve his Hindi and Urdu, was approved by the Board although a PPO position may arise in ██████████. The Board decided it was to the long-range benefit of the Agency to approve the training.

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██████████ announced that there were too few applicants for the English review course, so it was postponed.

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██████████ are scheduled for fire fighting training on 13 November.

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██████████ was nominated and approved for Career Staff membership - Category A. ██████████ was recommended by ██████████ and also approved by the Board.

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██████████ is a new member of Screening Section/BR. It was suggested that he take a language aptitude test in the event there is a need for a language trainee.

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[REDACTED] nominated for a position in ORR, has been turned down as not suitably qualified.

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[REDACTED], nominated for a position in Contact Division, has been turned down.

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[REDACTED] has withdrawn his interest in future assignment in Contact Division changing his career preference.

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[REDACTED] was promoted and transferred to OCR with no change in his Career Service designation. He may return to FDD after his PPO assignment if no other suitable assignment can be found for him in the DD/I area.

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[REDACTED] stated that the DD/I policy on vacancy procedure has changed in that offices announcing a vacancy will not be required to interview candidates.

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[REDACTED] on duty with the Special Research Staff/DDI, was given a high fitness report and it recommended he be given a promotion. He is best utilized in the type of work he is now doing. No action will be taken by FDD regarding the promotion recommendation.

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At the recommendation of [REDACTED], the Board approved the promotion of [REDACTED] from GS-7 to GS-9.

[REDACTED]
Secretary

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